

THE CITY OF SOUTH SAN FRANCISCO

# Cultural Arts Commission

invites entries for the

# 2010 General Art Show



## JULY 9 & 10

### MUNICIPAL SERVICES BUILDING

33 Arroyo Drive  
South San Francisco

The South San Francisco Cultural Arts Commission is a citizen's advisory board appointed by the City Council. The Commission exists to promote the creation and enjoyment of arts in South San Francisco.

# Calendar

## HAND DELIVER ENTRIES

July 7, 2010

between 5:00 and 7:00 p.m.  
*Deliver to Betty Weber Gallery*

## ART GALLERY OPEN

July 9, 2010

6:00 to 8:00 p.m.  
*Opening & Reception for exhibitors and the public*

July 10, 2010

10:00 a.m. to 4:00 p.m.

## RELEASE OF ENTRIES

July 10, 2010 \*

4:00 to 6:00 p.m.

*\*Entries may not be removed prior to release time.*

Please be aware that we do not have storage facilities and **WILL NOT** be responsible to store items not picked up after the show.

**ALL ENTRIES MUST BE PICKED UP AT THE RELEASE TIME LISTED ABOVE!**

## DELIVERY & PICK UP LOCATION

Betty Weber & Marie Peterson Exhibit Rooms  
MUNICIPAL SERVICES BUILDING  
33 Arroyo Drive, South San Francisco

## FOR MORE INFORMATION

Call the South San Francisco Parks & Recreation Department at (650) 829-3800 or visit the *Cultural Arts* page online at WWW.SSF.NET

# 2010 General Art Show Application Form

1) Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ CIRCLE ONE (if applicable)  
SSF Employee    SSF Commissioner

2) Mailing Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

3) Day Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_ Web Site Address: \_\_\_\_\_

4) Email: \_\_\_\_\_

5) I am a Previous SSF Exhibitor: **NO**, This is my first experience **YES** (Name show) \_\_\_\_\_  
How did you first hear about this event? (Please circle one) Flyer/Mailer \_\_\_\_\_ SSF Website \_\_\_\_\_ TV/Channel 26 \_\_\_\_\_  
Class/Club (name) \_\_\_\_\_ Other (name) \_\_\_\_\_ Friend \_\_\_\_\_

**DONOT SIGN THIS DOCUMENT BEFORE YOU READ IT AS IT CONTAINS A WAIVER AND RELEASE OF LIABILITY TO WHICH YOU WILL BE BOUND.**  
I agree that my participation in the City of South San Francisco Cultural Art Commission's art gallery program is voluntary and that I assume all risk of injury, illness, damage or loss to me or to my property that might result from my participation. I further agree (on behalf of myself and my family members, personal representatives, heirs, executors, administrators, agents and assigns) to release and discharge the City of South San Francisco and its officers, employees, and agents, from any and all claims, liability, loss, penalties, expenses and costs (including attorney's fees), or causes of action (known or unknown) (collectively, "liability") arising out of my participation, except to the extent that such liability is caused by the gross negligence or willful misconduct of the City. I ACKNOWLEDGE THAT I HAVE CAREFULLY READ THIS WAIVER AND RELEASE AND I FULLY UNDERSTAND THAT, BY SIGNING BELOW, I AM WAIVING ANY RIGHT THAT I MAY HAVE TO BRING A LEGAL ACTION OR TO ASSERT A CLAIM AGAINST THE CITY FOR NEGLIGENCE. Participation constitutes permission for City of South San Francisco to use artist's name, likeness or art entries for publicity and promotional purposes without additional compensation unless prohibited by law.  
*Your signature indicates that you have read and agreed to abide by the rules and guidelines of the 2010 General Art Show at gallery and extended exhibit program.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## ENTRY INFORMATION

<b>1st ENTRY</b> Item # FOR OFFICE USE TITLE: _____ 2-Dimensional Media - Circle One Watercolors Painting - all other mediums Graphics SIZE: _____ <input type="checkbox"/> Check if a set or series ARTWORKS: <input type="checkbox"/> Not for Sale <input type="checkbox"/> For Sale - Price \$ _____	<b>2nd ENTRY</b> Item # FOR OFFICE USE TITLE: _____ 2-Dimensional Media - Circle One Watercolors Painting - all other mediums Graphics SIZE: _____ <input type="checkbox"/> Check if a set or series ARTWORKS: <input type="checkbox"/> Not for Sale <input type="checkbox"/> For Sale - Price \$ _____	<b>3rd ENTRY</b> Item # FOR OFFICE USE TITLE: _____ 2-Dimensional Media - Circle One Watercolors Painting - all other mediums Graphics SIZE: _____ <input type="checkbox"/> Check if a set or series ARTWORKS: <input type="checkbox"/> Not for Sale <input type="checkbox"/> For Sale - Price \$ _____
TOTAL ENTRIES: _____ TOTAL FEE \$ _____	FEE PAID BY: (circle one) Cash    Check # _____	

**PARTICIPATION IN MSB EXTENDED EXHIBIT - Please Check One**  
 If invited, I do want to participate in the MSB Atrium Art Window extended exhibit and I agree to the terms.  
 I am not able to participate in the extended exhibit.

# Entry Rules & Requirements



## EXTENDED EXHIBIT PROGRAM

### **Municipal Services Building Atrium Art Gallery Window**

*The Extended Exhibit Program was established to give the community an opportunity to view selected art from quarterly art gallery exhibits for an extended period of time. The artist benefits by enjoying greater exposure to their work. The South San Francisco Municipal Services Building is a vibrant hub of community activity hosting city council meetings and other public and private events; senior and children's programs and adult classes. Hundreds of visitors use this facility annually.*

Artists may be invited to participate in an extended exhibit of their work. Selected entries will be on display in the MSB Atrium Art Gallery window for approximately 60 days immediately following the art show. The MSB Atrium Art Gallery window is a secure and well lighted area. Artworks will be selected display space permitting.

**The selected pieces must be available for the entire exhibit period.**

The Commission reserves the right to shorten the duration of or cancel the extended exhibit. Upon the end of the exhibit period, artists will be contacted and must arrange to pick up their art by ten business days after the date of notification. The commission reserves the right to discard art that is not picked up by the deadline.

*Please indicate your interest in participating by checking the appropriate box at the bottom of the Application Form.*

## CRITERIA - Continued

- ③ Entries may be entered and/or exhibited in one media category only. The Commission reserves the right to assign entries unclearly designated to the most suitable media category.
- ④ Artwork will be shown in a public gallery space, and should be suitable for viewing by all ages. The Commission shall reserve the right not to exhibit pieces deemed unsuitable for a general audience.

- ⑤ ALL art must include TWO white, unruled 3" x 4" cards for each entry with the following information centered and **legibly** typed or printed.

TITLE of piece (or "Untitled")  
NAME of artist  
TYPE of media  
SALE PRICE (or "NFS")

One card should be securely adhered to the back of the artwork for 2-D entries. The second card should be stapled or clipped to the *Application Form*.

**In addition**, due to space and facility limitations, some artworks may not be suitable for entry. Please contact the Recreation office if there is a concern regarding the eligibility of a piece.

**Inappropriate display method may disqualify a piece for exhibit.**

## ENTRY LIMIT

Three works per exhibitor maximum may be entered into any individual media category. A set or series is considered one entry. Entries may be limited depending on space available.

## APPLICATION FEE

A non-refundable \$5.00 fee per work of art must be submitted with the application form. Cash or check/money order may be made payable to the:

**City of South San Francisco**

## APPLICATION FORMS

Completed and legible *Application Forms* **must** accompany art entry and fees. Application forms may be photocopied or downloaded from the website. The Commission will **not** be responsible for finding or correcting errors in entries due to omission or illegibility in application forms or other paperwork submitted.

## REMOVAL OF WORK

Accepted works shall not be removed from the exhibit prior to release **date and time**.

▶ SEE **CALENDAR** FOR RELEASE DATES/TIMES

## LIABILITY

The City will **not** be responsible for loss or damage that may occur from any cause.

## SALES

Please indicate sale price or not for sale (NFS) on the application form. The City of South San Francisco will retain a 20% commission. Sales will be handled through the Recreation Office. Exhibitors will be paid by check approximately four (4) weeks following the show.

## ACKNOWLEDGEMENT

All exhibitors will receive a certificate of participation.

## ELIGIBILITY

Open to artists, 18 years and older, who reside in the Bay Area. All entries must be **original** and created by the exhibiting artist **within the last two years**.

## MEDIA - Two Dimensional Art

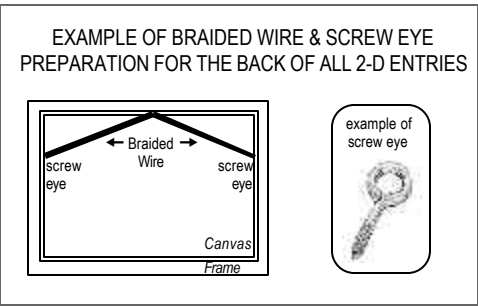
PHOTOGRAPHY OR DIGITAL PRINTS **ARE NOT** INCLUDED.

- ▶ **Graphics**
- ▶ **Watercolors**
- ▶ **Painting**-all other mediums

## CRITERIA

- ① Entries must be prepared for exhibit as described below.

- Entries must be display-ready for wall hanging.**  
This includes appropriate framing with screw eyes and with **BRAIDED WIRE**.



**CLIP FRAMES AND SAWTOOTH HANGERS ARE NOT ACCEPTABLE!**

- Entries may not exceed 9 square feet. (i.e. 3'x3', 2'x4', etc.)
- Art should not be excessively heavy.

- ② Entries must be finished and dry with any moveable parts securely adhered or fastened. Artworks will be rejected if incomplete, wet, excessively fragile or hazardous.